



SMALL FORMAT FILE REQUIREMENTS

All files **MUST** be in a High-Res PDF format

A resolution of 300 dpi is required

File must be set to trim size (Size of the printed piece + bleed)

1/8" (.125") of bleed on all 4 sides

All images **MUST** be embedded or sent separately from the file

Black must be 100% CMYK

If applicable, convert Pantone Uncoated colors to CMYK – include number with file